

# **JUST BETWEEN FRIENDS - NEW PTA COMMUNICATIONS SYSTEM**

## **WHAT IS JUST BETWEEN FRIENDS (JBF)?**

Just Between Friends is a free private and secure online system that allows our PTA to communicate with parents in our school, as well as manage our PTA committees and volunteers.

All parents in our school community are welcome to use Just Between Friends for free. JBF is endorsed by the National PTA and we are the first PTA in the Half Hollow Hills School District to use this system. In the future we would like to invite our “feeder” elementary schools to use JBF as well. Once this is complete, parents who have children in multiple schools participating in JBF can use a single account to link them with all those schools -- including a calendar for each household showing the events and deadlines related to all those schools in one place, and customized to the grades, classes and activities of each household.

To make sure you receive messages regarding what’s going on in our PTA, please see below on how to join the PTA General communications group in JBF. By joining JBF, in addition to receiving important PTA notices, you’ll have tools to help you organize your family’s activities – like a personal start page; a customizable calendar; the ability to create circles and private message to people in your circles; and access to your account via your web-enabled smart phone.

## **How to Join Just Between Friends?**

Type in the following website in your Internet Browser to get started:  
[www.JustBetweenFriends.com](http://www.JustBetweenFriends.com). This will bring you to the JBF Home Page.

Browse around and when you’re ready, click on the button “**Accept your Group Invite**” and follow the instructions using the Invitation Code: **NEWMEM2011**.

You will then be asked to enter information on your Household which will remain private. Once you complete all required information you will be accepted into the **PTA General Members** group and you can begin receiving PTA communications and use JBF for personal use as well.

Any questions please call Janet Connolly at 631-254-6210 or email jrconn@optonline.net.